



## *Studio Policies*

### **TUITION**

Tuition is accepted by cash, check or credit card (VISA, MasterCard and Discover). All fees can be paid through our website ([www.isdcdance.com](http://www.isdcdance.com)) or at the front desk.

Tuition is due the first of every month. Dance is a 31 week program, tuition remains the same whether it is a long (5-week) or short (3-week) month, regardless of absences, sickness, and cancellations due to inclement weather. No refunds or credits will be given for classes missed. The studio reserves the right to modify class schedule as deemed necessary.

### **FEES**

Fees can be paid 2 Ways:

- 1) Annually, at the first lesson in September, and receive 5% discount.
- 2) Monthly payments, due the first of each month. We offer automatic draft on a debit or credit card to avoid late fees.

Please note a \$10 late fee will be strictly enforced if tuition is not paid by the first of the month. In the event of a check being returned, there will be a \$25.00 bookkeeping charge. Your child will not be permitted to participate in class if your account is not current.

### **PARENT OBSERVATION**

We will have special classroom visits for parents. We will let you know when these will be held.

### **HOLIDAYS**

The studio will only be closed for Thanksgiving Break, Winter Break, and Spring Break in coordination with the Maryville School district.

### **ATTENDANCE**

Attendance is taken at each class and recognition is given at the end of the year for dancers not missing any classes (students can miss two classes due to a school program or family obligation and still be recognized). Good attendance is imperative, as absences and tardiness can hold back the entire class. Please make every effort to have your child at every class. Classes can be made in equivalent classes through Nov. 1<sup>st</sup>. After Nov. 1<sup>st</sup> there will be no makeup classes offered.

### **RECITAL**

The Recital and rehearsals will be held at the Marysville High School, recital will be Saturday, May 16, 2015. Rehearsal times to be May 14<sup>th</sup> and 15<sup>th</sup>. Please refer to the newsletters for more information. Recital is optional for recreation dancers. A recital handbook will be available closer to the recital.



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### **CLASSROOM ATTIRE**

All students must wear proper dance attire and appropriate shoes (list available at front desk). Hair is to be secured away from the face. The teacher must be able to see the dancer's body to enable correct alignment and placement of the dancer. Boys should wear t-shirt and shorts, no jeans.

### **COSTUMES**

We try our best to keep your costume costs down. If your child is in more than one dance in the recital, you can count on \$60 – \$70 per costume. Cost may go slightly higher for competition dancers and older dancers. There are also other items you will need to purchase such as tights, ribbons, gloves, make-up, and sometimes alterations. Combo classes will only have one costume.

### **COSTUME DEPOSIT**

We require a \$30 costume deposit per costume be made with your October tuition payment with a second \$30 deposit due with your November tuition payment. Costumes will be ordered the 1st of December and must be paid in full by February 1st. If you drop a class before costumes are ordered, your deposit will be refunded in full. If you drop after costumes are ordered, you will lose your deposit and will be required to pay the balance due on costumes.

### **RECITAL PACKAGE**

The finale is a very important part of our show and we feel that this is important to the students as well. This is the only time we get to see all of our dancers together therefore a recital package is required. The recital package includes the finale t-shirt and Professional DVD of the recital including slide show and mobile media formats. The \$42.00 recital package will be posted to your account in January.

**IF YOU HAVE ANY QUESTIONS,  
CONCERNS, OR SUGGESTIONS  
PLEASE FEEL FREE TO CONTACT  
CINDY AT 937-642-6683**